

University of the West

Academic Catalog 2022|2023

Addendum

Issued: October 27, 2022

The following sections have been updated.

Pages 8-9 Academic Calendar (revised calendar attached)

CHANGES: New Student Tuition Payment Deadline has been revised to 4:30 pm, Thursday, prior to first day of classes.

January 19, 2023	2023 Spring: New Student Tuition Payment Deadline
June 1, 2023	2023 Summer Session One: New Student Tuition Payment Deadline
June 22, 2023	2023 Summer Session Two: New Student Tuition Payment Deadline

Page 71 Tuition Payments (revised catalog section attached)

CHANGE: policy now requires automatic drop during first week of term for failure to pay tuition, fees, and housing in full when due.

SUMMARY: Students are expected to pay the full cost of tuition, fees, and housing for the term prior to the first week of classes each term. Students who do not meet this payment requirement without having an approved funding or payment plan on file will have their registration for the term revoked, and will be unscheduled from all classes by Friday of the first week of classes. While students may petition for reinstatement if dismissed, reinstatement is not guaranteed. Approval is contingent upon payment as well as availability of classes. \

Academic Calendar 2022-2023

revised 10/27/22

FALL SEMESTER → August 15 – December 11, 2022				
		August 12	Residence Hall Opens for Fall 2022	
ADMIN WEEK	8/15 - 21	August 15	Fall 2021 Semester Begins	
		August 18	Continuing Student Tuition Payment Deadline	Last Day to Pay for Fall 2022
		August 19	Continuing Students	\$100 Late Payment Fee in Effect
WEEK 1	8/22 - 28	August 22	Fall Classes Begin	
		August 26	New Student Tuition Payment Deadline	Last Day to Pay for Fall 2022
		August 27	New Students	
WEEK 2	8/29 - 9/4	September 2	Add/Drop Closes	Last Day to Change Fall Schedule Last Day to Apply for QE, Defense, Comps
WEEK 3	9/5 - 11	September 5	Labor Day	
WEEK 4	9/12 - 18			
WEEK 5	9/19 - 25			
WEEK 6	9/26 - 10/2	September 30	Last Day to Change Grading Basis	
WEEK 7	10/3 - 9			
WEEK 8	10/10 - 16			
WEEK 9	10/17 - 23			
WEEK 10	10/24 - 30	October 28	Last Day to Drop with W	
WEEK 11	10/31 - 11/6	Oct 31 – Nov 28	Degree Registration: Spring 20223	\$50 Late Registration Fee in Effect Nov 29
		November 6	Daylight Saving Time Ends at 2 am	Set Clocks Back One Hour
WEEK 12	11/7 - 13			
WEEK 13	11/14 - 20	November 14 – 20	International Education & Interfaith Week	
		November 14 – 20	Course Evaluations Distributed	
WEEK 14	11/21 - 27	November 24 – 27	Thanksgiving Holiday	Campus Closed
WEEK 15	11/28 - 12/4			
WEEK 16	12/5 - 11	December 5 – 11	Finals Week	
		December 5 – 9	IEP Registration: Spring 2023 Registration	\$50 Late Registration Fee in Effect Dec 10
WINTER BREAK BEGINS		December 12		
		December 18	Instructors	Final Grades Due
		Dec 22 – Jan 2	Winter Holiday	
		January 3, 2023	Campus Reopens	

JUL 2022

M	T	W	T	F	S	S
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25	26	27	28	29	30	31

AUG 2022

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22	23	24	25	26	27	28
29	30	31				

SEP 2022

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19	20	21	22	23	24	25
26	27	28	29	30		

OCT 2022

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24	25	26	27	28	29	30
31						

NOV 2022

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28	29	30				

DEC 2022

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Academic Calendar 2022-2023

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SPRING SEMESTER → January 16 – May 21, 2023				
		January 13	Residence Hall Opens for Spring 2023	
ADMIN WEEK	1/16 - 22	January 16	Martin Luther King Day	Campus Closed
		January 19	Tuition Payment Deadline	Last Day to Pay for Spring 2023
		January 20	\$100 Late Payment Fee in Effect	
		January 20	Lunar New Year's Eve	Campus Closes at Noon – Residence Halls open for check in
WEEK 1	1/23 - 29	January 23	Lunar New Year	Campus Closed
		January 24	Classes Begin	
WEEK 2	1/30 - 2/5	February 3	Add/Drop Closes	Last Day to Change Spring Schedule Last Day to Apply for QE, Defense, Comps
WEEK 3	2/6 - 12			
WEEK 4	2/13 - 19			
WEEK 5	2/20 - 26	February 20	Presidents' Day	Campus Closed
WEEK 6	2/27 - 3/5	March 3	Last Day to Select Alternative Grading (pass/no pass, audit)	
WEEK 7	3/6 - 12	March 12	Daylight Saving Time Begins at 2 am	Set Clocks Forward One Hour
WEEK 8	3/13 - 19			
WEEK 9	3/20 - 26			
Spring Break	3/27 - 4/2	No Classes, with the exception of prearranged retreats		
WEEK 10	4/3 - 9	April 7	Last Day to Drop with W	
WEEK 11	4/10 - 16	April 10 – 16	Common Ground Week	
		April 10 – May 7	Degree Registration: Summer & Fall 20223	\$50 Late Registration Fee in Effect May 8
WEEK 12	4/17 - 23			
WEEK 13	4/24 - 30	April 24 – 30	Course Evaluations Distributed	
WEEK 14	5/1 - 7			
WEEK 15	5/8 - 14	May 8	Late Registration Opens	\$50 Late Registration Fee Charged
WEEK 16	5/15 - 21	May 15 – 21	Finals Week	
		May 15 – 19	IEP Registration: Summer OR Fall 2023	\$50 Late Registration Fee in Effect May 20
		May 20	Commencement 2023	
SUMMER BREAK BEGINS		May 22		
		May 26	Buddha Day	Campus Closed
		May 28	Instructors	Final Grades Due

JAN 2023

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23	24	25	26	27	28	29
30	31					

FEB 2023

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27	28					

MAR 2023

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27	28	29	30	31		

APR 2023

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MAY 2023

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22	23	24	25	26	27	28
29	30	31				

JUN 2023

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5	6	7	8	9	10	11
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19	20	21	22	23	24	25
26	27	28	29	30		

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SUMMER SESSIONS 1 → May 29 – August 6, 2023			
SUMMER SESSIONS 2 → June 19 – August 6, 2023			
		May 26	Residence Hall Opens for Summer 2023
<i>ADMIN WEEK</i>	<i>5/29 - 6/4</i>	May 29	Memorial Day <i>Campus Closed</i>
		May 31	Final EPT & Assessment Testing
		June 1	Tuition Payment Deadline Last Day to Pay for Session 1
		June 2	Session 1 Students \$100 Late Payment Fee in Effect
WEEK 1	6/5 - 11	June 5	Summer Degree Classes Begin
		June 9	Add/Drop Closes Last Day to Change Summer 1 Schedule
<i>WEEK 2</i>	<i>6/12 - 18</i>	June 16	Residence Hall Opens for Session 2
<i>WEEK 3/AW</i>	<i>6/19 - 25</i>	June 19	EPT Testing for Summer Sesseion 2
		June 22	IEP Tuition Payment Deadline Last Day to Pay for Session 2
		June 23	IEP Students \$100 Late Payment Fee in Effect
<i>WEEK 4/1</i>	<i>6/26 - 7/2</i>	June 26	Summer IEP Classes Begin
		June 28	Last Day to Change IEP Schedule
		June 30	Last Day to Select Alternative Grading (pass/no pass, audit)
<i>WEEK 5/2</i>	<i>7/3 - 9</i>	July 4	Independence Day <i>Campus Closed</i>
<i>WEEK 6/3</i>	<i>7/10 - 16</i>	July 14	Last Day to Drop Classes with a W
<i>WEEK 7/4</i>	<i>7/17 - 23</i>		
<i>WEEK 8/5</i>	<i>7/24 - 30</i>		
<i>WEEK 9/6</i>	<i>7/31 - 8/6</i>	July 31 – August 6	Finals Week
		July 31 – August 4	IEP Summer Attendees Fall 2023 Registration
		August 5	IEP Summer Attendees \$50 Late Registration Fee in Effect
		August 6	IEP Instructors Final Grades Due
FALL BREAK BEGINS		August 7	
		August 13	Degree Instructors Final Grades Due

English Language Institute Block Calendar 2022-2023

The Intensive English Program [IEP] & English Communication & Culture [ECC] operate on a block calendar that is aligned to the standard academic semester. Classes are offered in four consecutive four-week blocks each fall and spring semester. Summer courses are offered in one six-week block.

FALL 2022 SEMESTER				
BLOCK	Residential Hall Opens	Testing Date*	Class Start	Class End
A	August 12, 2022	August 15, 2022	August 22, 2022	September 18, 2022
B	September 9, 2022	September 12, 2022	September 19, 2022	October 16, 2022
C	October 7, 2022	October 10, 2022	October 17, 2022	November 13, 2022
D	October 28, 2022	November 7, 2022	November 14, 2022	December 11, 2022
SPRING 2023 SEMESTER				
BLOCK	Residential Hall Opens	Testing Date*	Class Start	Class End
A	January 13, 2023	January 17, 2023	January 24, 2023	February 19, 2023
B	February 10, 2023	February 14, 2023	February 21, 2023	March 19, 2023
C	March 10, 2023	March 14, 2023	March 20, 2023	April 23, 2023
D	April 14, 2023	April 18, 2023	April 24, 2023	May 21, 2023
SUMMER 2023 SESSION IEP				
BLOCK	Residential Hall Opens	Testing Date	Class Start	Class End
A	June 16, 2023	June 19, 2023	June 26, 2023	August 6, 2023

*Mid-term testing open to new students only. Continuing students may retest at the start of fall and spring semesters.

When students submit a registration form, they have entered into a contract with UWest and become responsible for all tuition and fees for that term. This obligation must be met even if a student does not attend or does not complete his or her education at UWest. Failure to pay any amount to UWest when due is sufficient cause for any of the following actions until the debt is settled:

- Exclusion from classes and/or examinations
- Withholding of diplomas and certificates
- Suspension of university services and privileges
- Suspension from the university
- Notification to a collection agency
- Notification to a credit bureau

Students may remit payment immediately upon registration. Payment must be made no later than the tuition payment deadline (see Academic Calendar) to avoid a late payment fee. Students are responsible for making their financial arrangements, such as financial aid award, payment plan, third party payment, by the tuition payment deadline. Failure to do so may result in a \$100 late payment fee and a 1% finance charge (per month) assessed on the unpaid balance. Students who have a cash payment due but are unable to pay the amount in full are encouraged to speak with the Accounting Office prior to the payment due date to determine if they may be eligible to schedule payments over the length of the term. Details are available from the Accounting Office.

Anticipated aid awards are posted to student accounts after the financial aid award process has been completed by the student, Financial Aid Office, and appropriate agency. Without authorized anticipated aid, students are expected to pay all charges and wait for reimbursement when the aid or scholarship funds are actually received.

Students who are unable to pay tuition by the tuition payment deadline may be eligible for a short-term deferment by applying in person at the Financial Aid Office. To be eligible for deferment, students must demonstrate financial hardship and be scheduled to receive financial aid (e.g. grants, loans, and scholarship awards) for the term. The deferment must be approved before the tuition payment deadline.

If changes to student course schedules result in additional charges after the date on the registration billing statement or after financial aid has been disbursed, the payment is due immediately. Registration and enrollment are not complete until all tuition and required fees have been paid.

Permission to cancel enrollment does not constitute, nor shall it be construed as, a waiver of a student's financial obligation to the university. The student is responsible for all outstanding debts and contracts with the university.

A student must not have any delinquent financial obligations to the university at the time instruction begins each semester, or the student's registration will be revoked. Students are expected to pay the full cost of tuition, fees, and housing for the term prior to the first week of classes each term. Students who do not meet this payment requirement without having an approved funding or payment plan on file will have their registration for the term revoked, and will be unscheduled from all classes by Friday of the first week of classes. While students may petition for reinstatement if dismissed, reinstatement is not guaranteed. Approval is contingent upon payment as well as availability of classes.

If registration is revoked, 100% of any tuition paid for that semester will first be applied to any outstanding debt. Any remaining credit will be refunded within 30 days from the date of revocation.